



TWO WEEKS BEFORE MOVING

- Contact your utility companies (gas, electric, water, cable, trash collector, and local phone service providers) and notify them of your move.
- Sign up for services at your new address.
- Contact your long distance phone company and notify them of your move.
- Call friends and family and recruit help for the moving day if necessary.
- Confirm your travel reservations.
- Arrange to close or transfer your bank account, if appropriate. Pick up items from safety deposit box.
- _____
- _____

ONE WEEK BEFORE MOVING

- Pick up items from the cleaners, repair shops, or friends.
- Pack a survival kit of clothes, medicines, special foods, and so on to carry you through the day after arrival in your new home.
- Finish packing all boxes minus what you'll need in the final week.
- Inform the post office of your upcoming move.

Send change-of-address cards with your new address and phone number to:

- Friends and family
- Banks, insurance companies, credit card companies, and other financial institutions
- Magazines and newspapers
- Doctors, lawyer, accountant, realtor, and other service providers
- State and federal tax authorities and any other government agencies as needed
- Workplace, schools, and alma maters
- Voter registration office and motor vehicle bureau
- _____
- _____
- _____

THE DAY BEFORE

- Set aside moving materials, such as tape measure, pocket knife, and rope.
- Pad corners and stairways of house.
- Lay down old sheets in the entry and hallways to protect floor coverings.
- Remove hanging fixtures.
- If moving yourself, pick up the rental truck and a hand truck or dolly to move heavy boxes.
- If you're driving, check oil and gas in your car.
- If you're traveling, make sure you have tickets, charge cards, and other essentials.
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MOVING DAY

Carry with you:

- The keys to your new home.
- Jewelry and documents or use registered mail.
- Plan for transporting pets.
- Map of new town and directions to your house.
- The telephone number of the moving company.
- Cash or traveler's checks.
- Documentation related to the sale of your home.
- Your insurance policies and agent's phone number.
- Your current address book or personal planner.
- Prescription and non-prescription medicines.
- Enough clothing to get by if the movers are late.
- Any important personal records and documents.
- Any items of great personal value to you that are virtually irreplaceable (for example, a photo album).
- Back-up copies of important computer files.
- Sheets and towels for the first night in your new home.
- Personal hygiene items (for example, toothpaste, soap, razor)
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- _____



DON'T FORGET TO.....

- Empty freezer, plan to use foods.
- Have appliances serviced for moving.
- Double check closets, drawers and shelves to be sure they are empty.
- Leave all old keys for new tenant or buyer with Realtor or neighbor.



ARRIVAL DAY

- Show movers where to place furniture and boxes.
- Check inventory to ensure that everything was delivered before signing delivery papers. Note any damages on the inventory sheet.
Tip: It's helpful to have the movers read off the inventory numbers on boxes and furniture while you check the inventory list.
- Unpack any valuable items, such as silver, art, and jewelry, upon arrival.
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AFTER THE MOVE

- Walk and drive around your neighborhood and community to orient yourself and your family.
- Get new driver's licenses, library cards, voter registration cards, and bus passes.
- Enroll children in school.
- Check pilot light on stove, hot water heater and furnace.*





- Pick up mail that the Post Office may be holding for you .
- Register car within five days after arrival in state or a penalty may have to be paid when getting new license plates.
- Apply for state driver's license.
- Transfer Motor Club membership.
- Arrange for medical services: Doctor, Dentist, etc.
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